



Clementine Cafe

Live Event Protocol

Clementine Café is first and foremost a full service restaurant. With that being said we ask that you respect our dining guests being served. We are committed to bringing our guests the best dining experience in the city... and we ask that all performers do not interrupt this process before the line/sound check. (i.e. blocking dining tables access with guitar cases, drums, amps, talking loudly, unnecessary noise, banging drums, checking your amps, tuning your instruments etc.). We ask that all parties performing at the event arrive no later than 7 pm (unless previously arranged). This will give everyone a chance to load in, set the stage, etc. in a timely fashion. If you will be arriving later than previously arranged, please contact us

540 801-8881 or 540 271-0851

PERFORMER PARKING... Please park in the back of the building off West Bruce Street (see map) The Downtown Area has ONE WAY Streets. You will need to go around the block... The parking spaces are for Permit Parking until 5pm Monday-Friday

ATTENTION!!!

Please Check in with the General Manager and/or Production Manager **BEFORE** loading in your equipment. We would like the opportunity to have a short meeting to discuss the events details and any special circumstances.

PLEASE DO NOT LOAD ANYTHING IN THE FRONT DOORS OF THE BUILDING!!! All Performers are required to load in/out the back doors on the rear patio... While loading in please respect our dining guests and staff by staying out of their way! The stage is located upstairs right next to the kitchen doors, please be aware of this very high traffic area, the double doors will be opening a lot and the staff is usually carrying trays with food and drinks.



The Production Manager/Engineer usually arrives around 6 pm (unless other arrangements have been made in advance for an earlier line/sound check). In most cases the stage will be set, according to your bands stage plot prior to your arrival. When your load in and setup is complete, we require you store any items not being used on stage downstairs in the prep kitchen (guitar cases, drum cases, etc.).

Please note due to our local fire codes absolutely nothing can be stored in the hallways upstairs or downstairs before or during performance.

The Front of House and Monitor System have been professionally equalized (SMARTED) for faster line/sound checks... PLEASE NOTE: Due to our high dinner traffic we strive to have a line/sound check done 15 to 30 minutes before the show begins. Some flexibility is required due to the guest flow in the dining room. The manager will communicate when it is good time to start a line/sound check.

We ask that all performers do not sit at the bar or at tables in the Clementine Café main dining room.. these seats are for dining guest only!!! We will generally seat performers downstairs at Ruby's Lounge for dinner (if applicable). We do not have a dressing rooms, so this will also be where performers are permitted prior to performance. We will strive to give you every courtesy we give our guests, please do the same for our staff, remember they work for tips... when placing a food order, we ask that everyone orders their meals at the same time. NO TAKE OUT ORDERS PLEASE!!!

NOTE: Occasionally we do have private functions in the lounge, if that is the case, we will hold you a table in the main dining room.

Please act responsibly with regards to drinking alcoholic beverages; Clementine Café strives to serve alcoholic beverages responsibly to all our guests, including performers. We reserve the right to cut off alcohol service to anyone at anytime!. Please use good judgment when encouraging alcohol consumption.

Upon the completion of your performance...we ask that you please breakdown and load out your equipment in a timely fashion.

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT:

Mott Cameron
Production Manager
Clementine Cafe'
540 271-0851
mottcameronrecording@gmail.com